**Minutes of Meeting 5:** *5.00 p.m. on 8th June 2018 at MIT Manukau Campus room-329*

**Chairperson:**  *Wijekoon Somasiri (170001510)*

**Minute Taker:** *Herath Premarathne (170001825)*

**Present:**  *Wijekoon Somasiri, Herath Premarathne*

**Apologies:** *None*

**Absent (no apology received):** *None*

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| **Agenda**  **Item** | **Description *– include a heading for each item recorded and a brief summary of the discussion.*** | ***Include the following four points:***   1. ***Action*** 2. ***Person responsible*** 3. ***Date action is to be completed*** |
| 1. | **Appointment of chairperson and recorder**  Wijekoon was appointed to chair the meeting and Herathwas appointed to take minutes of this meeting. |  |
| 2. | **Review of previous minutes and actions**   1. Research on 3rd party libraries which can be used for face and eye detection 2. Find out the research areas in image processing which needs to be used in face and eye detection 3. Research on face and eye detection algorithms |  |
| 3 | **Agenda items** |  |
| 1. Draw Use Case Diagram | ***Action:*** Herath needs to draw the use case diagram for the proposed solution  ***Person Responsible:*** Herath  ***Date to be completed:*** 10th June 2018 |
| 1. Draw Activity Diagram | ***Action:*** Herath needs to draw the Activity diagram for the proposed solution  ***Person Responsible:*** Herath  ***Date to be completed:*** 10th June 2018 |
| 1. Draw Class Diagram | ***Action:*** Wijekoon needs to draw the Class diagram for the proposed solution  ***Person Responsible:*** Wijekoon  ***Date to be completed:*** 10th June 2018 |
|  | 1. Draw Sequence Diagram | ***Action:*** Wijekoon needs to draw the Sequence diagram for the proposed solution  ***Person Responsible:*** Wijekoon  ***Date to be completed:*** 10th June 2018 |
|  | 1. Create the Graphical User Interface (GUI) of the proposed solution | ***Action:*** Complete the GUI using visual studio 2017  ***Person Responsible:*** Wijekoon and Herath  ***Date to be completed:*** 12th June 2018 |
| 4 | Date and time of next meeting  4.00 p.m. on 12th June 2018 |  |
| 5 | Close meeting: Record date and time the meeting closed  5.30 p.m. on 8th June 2018 |  |